



ANALY BOOSTERS

Team Grant Guidelines

PURPOSE

The Analy Booster Team Grant Program has been established to provide direct support to athletic teams of Analy High School. In addition, Boosters provides an annual Block Grant of approx. \$23,000 to provide general support & funding for Analy interscholastic sports.

ELIGIBILITY

All Analy High School sanctioned athletic teams and athletic training programs of Analy High School are eligible to apply for grants established by Analy Boosters.

GRANTS

To qualify for a grant, a Team Grant Funding Request Form must be completed. All requests must be submitted in writing and include the following information:

- Amount of request
- Description and purpose of request
- The teams financial ability to pay
- Who will benefit from the grant
- The team's participation in Booster Club programs and activities
- Statement regarding team member benefits if grant is approved
- Intentions of team to participate in fundraising to cost-share in purchase

The Grant Request Form will be reviewed for appropriateness and team relativity. Funds will be made available to cover items that can preferably be used to benefit teams now and in future years, e.g. ball machine, goal nets, etc.

Analy Boosters meet monthly and will review all seasonal grants the first meeting following the close of the grant season. Requests will be reviewed by and voted on by the Board of Directors and/or Grant Committee (if

applicable). Teams will then be notified of the decision.

REQUEST FOR FUNDS

To obtain a Team Funding Request Form, download a copy at the Analy Boosters website at www.analyboosters.org, or pick up a copy from the Athletic Department at Analy High School.

Requests for funding may be submitted by the Team Parent Representative or the Team's Coaching Staff.

Submit requests for funding to the Analy Boosters Volunteer/Team Rep by email or to the Athletic Director of Analy High School.

LIMITATIONS

The type of purchase and the athletic team's funding ability will be taken into consideration. Teams are expected to raise funds to support the everyday activities and needs of the team, such as uniforms, transportation, etc.

FUND AVAILABILITY

Analy Boosters maintains a general fund from which it distributes Team Grants. This fund is managed such that a minimum balance of \$10,000 is maintained at all times. Any balance above \$10,000 is available for distribution for Team Grants on a schedule of three times per year and by interscholastic sport season. There is a \$5,000 maximum available for team grants per season.

Analy Boosters also operates a general grant program, which awards a Tiger Athletic Grant. These grants are for the purpose of supporting general athletic activities that promote the health and wellbeing of student athletes at Analy High School and that may impact more than one team, such as strength and conditioning, athletic training services and educational support. Grants from this

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program will be limited to \$5,000 per academic school year.

If, at the filing deadline, grant requests exceed fund availability, the Board of Analy Boosters will determine distribution based upon need and the amount of funds available for grants.

TIMING

Team Grants will be made available prior to the beginning of each sport season* according to the following schedule:

Fall Sports - 7/15 through 9/30

Winter Sports - 10/1 through 12/15

Spring Sports - 1/1 through 3/15

Grants for the Tiger Athletic Grant Program will be available throughout the school year.

The Athletic Director will send an email message to all coaches as a reminder prior to the sport season according to the schedule above.

Booster Team Representatives will be issued a reminder at the Booster meeting prior to the sport season according to the schedule above.

CRITERIA FOR GRANTING FUNDS

Team Grants will be considered according to the following criteria:

- Availability of purchased item for future teams to utilize
- Potential benefit to the entire team
- ***Evidence of the team's prior and current participation or representation on the Booster Club***
- Previous grants awarded by the Booster Club
- Total grant funding amount requested
- Advice of the Athletic Department

- A Team Rep/Coach should be available to present to the Exec Board as requested

Each academic school year, the Booster Club will determine as a part of the overall Booster Club Annual Budget, the amount to fund the Grant Program. This amount is subject to the discretion of the Executive Board of the Booster Club. If the Grant Program funds have been exhausted for the school year, requests for grants will not be considered until the following school year. If funds remain in the program at the end of the school year, those funds will remain in the General Fund for future use.

REQUESTING AWARDED FUNDS

Amounts awarded under the Team Grants program will be transferred to the team's athletic account held by the Athletic Department. Distributions may not be made directly to individuals or coaches. Teams may use their team account for this purpose if needed.

All grants awarded under the Team Grants program are for a period of one year. Funds not used for the stated purpose of the grant, including any unspent balance at the conclusion of the grant period, must be returned to Analy Boosters, unless prior written approval to extend the grant period is received from Boosters.

The Analy High School Athletic Director will oversee the implementation of all grants awarded under the Tiger Athletic Grants program. Grant awards will be transferred to a designated athletic account held by the Athletic Department.